 F4 Property Control Sheet

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item#** | **Tag#** | **Serial#** | **Item** | **Make/Model** |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| **6** |  |  |  |  |
| **7** |  |  |  |  |
| **8** |  |  |  |  |
| **9** |  |  |  |  |
| **10** |  |  |  |  |
| **11** |  |  |  |  |
| **12** |  |  |  |  |
| **13** |  |  |  |  |
| **14** |  |  |  |  |
| **15** |  |  |  |  |
| **16** |  |  |  |  |
| **17** |  |  |  |  |
| **18** |  |  |  |  |
| **19** |  |  |  |  |
| **20** |  |  |  |  |

FROM TO

|  |  |  |  |
| --- | --- | --- | --- |
| **Division/Program** |  | **Division/Program** |  |
| **Location** |  | **Location** |  |
| **Authorized Sender (AS)** |  | **Authorized Receiver (AR)** |  |
| **AS Signature** |  | **AR Signature** |  |
| **Date** |  | **Date** |  |
| **Technician** |  | **Delivered By** |  |
| **Facilities** |  | **Facilities** |  |
| **Property Control Office** |  | **Note** |  |

Transaction Type ☒ Transfer of Assets ☐ Pick-Up Request ☐ Report of Lost Asset(s) ☐ Report of Stolen Asset(s) ☐ Surplus

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